



The Presbyterian Church of Morris Plains

400 Speedwell Ave.
Morris Plains, NJ 07950

Office: 973-539-3481
Website: www.mppresby.org

PRESCHOOL AND DAYCARE DIRECTOR

Joyful Noise Preschool and Daycare, 400 Speedwell Avenue, Morris Plains, NJ 07950

COMMUNITY AND MISSION

For over 50 years, the Joyful Noise Preschool and Daycare (JN) has been blessed with a tradition of educational excellence, an active community of families and a wonderful space within The Presbyterian Church of Morris Plains (PCMP). Joyful Noise is an educational, outreach ministry of The Presbyterian Church of Morris Plains, a welcoming congregation of more than 300 members. Joyful Noise has the distinction of being NAEYC accredited. Joyful Noise is licensed for 170 children and offers programs and care for ages 2½ to 5 years.

The purpose of Joyful Noise is to provide a nurturing early childhood education, set within the framework of a family-centered, Christian community. Providing a developmentally appropriate program that fosters growth socially, academically, emotionally, physically and spiritually is our mission.

POSITION SUMMARY

Joyful Noise is seeking a Director capable of building upon its well-respected tradition and philosophy as a nurturing, safe, collaborative, faith-centered, inclusive Christian community that allows children to grow to be kind, thoughtful, creative and independent while fostering a life-long love of learning.

The Director is responsible for all aspects of the daily operation of Joyful Noise, including, but not limited to: curriculum development, staff hiring and management, marketing and communication, recruitment and enrollment, parent relations, budget development and oversight, purchasing of supplies and equipment, property maintenance and other duties which may be identified on an ongoing basis. The Director is expected to work at the center for at least 75% of the center's operating hours. The Director is part of the Church staff team, is accountable to the Session, reports to the Pastor/Head of Staff of PCMP and the Personnel Committee, and confers with the Joyful Noise Committee.

Position Qualifications

- Bachelor's degree or higher in Early Childhood Education (ECE), Child Development or a related field from an accredited college or university
- Minimum of three (3) years of classroom teaching experience preferred
- Minimum of three (3) years of supervisory or program administration experience
- Understanding of state licensing procedures and awareness of NAEYC accreditation
- Excellent communication and interpersonal skills
- Proven leadership, as well as managerial and organizational skills
- Computer and email proficiency
- Basic financial management skills
- Infant/Child CPR and First Aid certification

SALARY/BENEFITS

- Competitive salary, dependent upon educational level and experience. Medical, disability, pension benefits and paid time off are available.

HOW TO APPLY/ REQUIRED APPLICATION MATERIALS

- To apply, please email the following materials(in PDF or Word format) to JNsearch@mppresby.org :
- One page cover letter stating your qualifications to be The Director of JN in light of its mission statement and educational philosophy
- Complete resume, including all schools, degrees, and positions held
- Three professional references
- No phone calls. Principal applicants only; no recruiters.
- Background check(semifinalist candidates only)